

**NIAGARA COUNTY COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**APRIL 18, 2023**

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**A meeting of the Board of Trustees was held  
on April 18, 2023 at 4:30 p.m.  
in person, and live streaming**

**Board Members Present**

Mr. Kevin Clark, Financial Secretary  
Ms. Katherine Alexander, Secretary  
Mr. David Haylett, Jr.  
Mr. William Ross  
Ms. Sheila Smith  
Ms. Gail Tylec  
Mr. Aidan Freischlag, Student Trustee

**Board Members via Zoom**

Ms. Gina Virtuoso, Vice Chairperson

**Board Members Excused**

Mr. Jason Cafarella, Chairperson

**Administration Present**

William J. Murabito, Ph.D., President  
Mr. William Beilein, Athletic Coach  
Ms. Julie Berrigan, Director of Development  
Mr. Nate Beutel, Athletic Coach  
Ms. Catherine Brown, Assistant Vice President of Human Resources  
Ms. Alissa Cummings, Assistant Vice President of Student Services  
Ms. Barbara DeSimone, Assistant Vice President of Institutional Advancement  
Mr. John Eichner, Director of Business Services  
Mr. Jesse Goldberg, Chief Information Officer  
Ms. Amanda Haseley, Athletic Director  
Mr. Harold (Hal) Legg, Director of Public Relations  
Mr. Wayne Lynch, Vice President of Administration (via zoom)  
Ms. Julia Pitman, Vice President of Student Services  
Ms. Lydia Ulatowski, Vice President of Academic Affairs  
Ms. Barbara Walck, Assistant to the President

Financial Secretary Clark called the meeting to order at 4:30 p.m. and stated the meeting was being recorded and live streamed and for a roll call for those on zoom; Trustee Gina Virtuoso present on zoom. Financial Secretary Clark asked Student Trustee Freischlag to lead the assembly in the Pledge of Allegiance and a moment of silence for the men and women serving in the military.

**PUBLIC COMMENTS**

There were no public comments.

Financial Secretary Clark stated Student Trustee Freischlag had another college commitment and asked if his report could be provided earlier. It was moved by Financial Secretary Clark and seconded by Trustee Ross that the board agenda be amended. Motion carried unanimously.

### **STUDENT TRUSTEE REPORT**

Student Trustee Freischlag provided his report.

Student Trustee Freischlag left the meeting at 4:35 p.m.

### **PRESENTATIONS**

Athletic Director Amanda Haseley introduced the men's wrestling coach, Keith Maute, along with team member Cortez Henderson. Coach Maute spoke highly of his team and some of the obstacles they overcome.

Athletic Director Amanda Haseley introduced the women's basketball coach, Nate Beutel, along with team members Ashley Tucker and Aichata Ballo.

Athletic Director Amanda Haseley introduced the men's basketball coach, Bill Beilein, along with team member LaMarcus Merchant.

All the teams had winning seasons. They highly appreciated the support from board members and the college community.

Financial Secretary Clark asked Vice President Ulatowski to introduce the first IRC Grant presentation provided by Professor David Milazzo. Professor Milazzo provided information using video lecture for Math 105 class.

Vice President Ulatowski introduced the second IRC Grant presentation provided by Professors Pam Lange and Ian Stapley. They discussed ways of integrating reading and writing.

### **CONSENT AGENDA**

Financial Secretary Clark asked if Board members had any questions regarding the Consent Agenda items. Trustee Ross asked about the denied grant. It was moved by Financial Secretary Clark and seconded by Secretary Alexander that the Board approve the minutes from the March 21, 2023 board meeting, Statement of Revenues and Expenditures, Conferring of Degrees, and Grant Activities. Motion carried unanimously.

### **INFORMATION ITEMS**

Financial Secretary Clark asked Board members if there were any questions regarding the Information Items. There were no questions. The following items were received and filed: Grant Tracking Chart, Personnel Status Chart, Foundation Report, Facilities Update and Prospective Request for Proposals.

### **CHAIRPERSON'S REPORT**

Financial Secretary Clark asked if anyone had questions regarding the Draft board bylaws, also the Appendix A included with the board bylaws. There were no questions. This item will be brought to the full board next month. Vice President Ulatowski provided a Middle States update. The self-study is due to Dr. Anne Wahl by May 10, it is currently being worked on. All is moving along as scheduled. Fall of 2024 is when the full self-study is due to Middle States.

Financial Secretary Clark reminded board members of the open house and student showcase on April 20. Trustee Tylec and Financial Secretary Clark will be judges for the student showcase. President Murabito commended our students and faculty on their presentations last year.

Financial Secretary Clark reminded board members of commencement on May 13, and to refer to the handout provided with times of arrival, etc.

## **PRESIDENT'S REPORT**

President Murabito discussed the following:

- Vice President Ulatowski introduced the new Director of Evening College Tammy Bruno. Tammy provided some background on herself. Her start date will be April 24. Welcome Tammy.
- President Murabito discussed the latest information that NCCC graduates have the highest medium income in comparison to the other western New York community colleges; also NCCC has the highest percentage graduation rate within four years of all community colleges in the state. The graduation rate is between 39-40%.
- President Murabito had a recent meeting regarding the P-Tech program in Niagara Falls. This program has worked very well and other districts are looking to partner with us, for the upcoming grant period.
- President Murabito recently met with the Patrick Lee Foundation regarding funding of scholarships.
- President Murabito recently met with CJ Urlaub, President of Mount St. Mary's. Programs, partnerships and paid internships were discussed.
- President Murabito attended the EOP ceremony in Albany. Our student Gabrielle Kramer was a recipient of the EOP Student Excellence Award. During the campus visit by Chancellor King in early April, President Murabito discussed the EOP program and a meeting was held today discussing flexibility, alternatives, and technology to be used in a different way. The program is very ridged and makes it difficult for some students.
- Next Monday, April 24, President Murabito will be attending the PTK Luncheon along with the Chancellor's Award for Student Excellence in Albany. This year the PTK recipients are Regan Lytle and Bridget Heresee. The Chancellor Award recipients are Meredith Preeve and Alexander Minnehan.
- On March 30, FRCAE presented Dr. Fabio Escobar as a keynote speaker, which was followed by an Emeriti presentation and reception.
- On April 6, Chancellor John B. King and SUNY Trustee Eunice Lewin visited our campus, along with other members of his staff. They met with various groups, and a tour was provided.
- President Murabito attended a Bridge Steering Committee meeting with Niagara University President Father Maher and Niagara Falls Mayor Restaino. The group discussed programs to help the community, and NCCC to assist with housing, and education.
- At the next Fiscal Committee meeting, two proposals on the student fee policy along with a resolution will be reviewed; also, a motion for First Day Complete committee to be formed will be reviewed.

## **FACULTY OBSERVER REPORT**

The Faculty Observer Report was given by Dr. Elizabeth Sachs, Faculty Senate President.

## **COMMITTEE REPORTS**

### **ACADEMIC/STUDENT LIFE COMMITTEE**

Committee Chairperson Smith asked Vice President Pitman to provide an overview of the School Aged Tuition for the Child Development Center. It was moved by Committee Chairperson Smith and seconded by Trustee Ross to approve the School Aged Tuition for the Child Development Center as presented. Motion carried unanimously.

The next Academic Student Life Committee meeting will be held on May 1 at noon.

## **FISCAL COMMITTEE**

Committee Chairperson Clark asked Assistant Vice President Brown to provide an update on the TSPA contract. The contract is effective from 2017 to 2025.

Committee Chairperson Clark read the following resolution:

Resolution – NCCC COLLECTIVE BARGAINING AGREEMENT WITH TECHNICAL SUPPORT PERSONNEL ASSOCIATION (TSPA) NYSUT/NY

Background: Niagara County Community College in good faith has negotiated an eight-year collective bargaining agreement (“Agreement”) with the NCCC TECHNICAL SUPPORT PERSONNEL ASSOCIATION, NYSUT/NY concerning wages, terms, and other conditions of employment for the term of September 1, 2017, through August 31, 2025. At the meeting of the Board of Trustees of Niagara County Community College on April 18, 2023, the following resolution was proposed and approved by the board:

**WHEREAS**, Niagara County Community College and Niagara County Community College NCCC TECHNICAL SUPPORT PERSONNEL ASSOCIATION, NYSUT/NY reached a settlement agreement on January 24, 2023, outlining the negotiated changes as attached.

**WHEREAS**, the Agreement has been lawful and properly ratified by the membership of the NCCC TECHNICAL SUPPORT PERSONNEL ASSOCIATION, NYSUT/NY on April 6, 2023.

**WHEREAS**, Niagara County Community College and NCCC TECHNICAL SUPPORT PERSONNEL ASSOCIATION, NYSUT/NY that the best interests of both parties are served by executing the aforesaid amendment.

**THEREFORE**, be it resolved that the Board of Trustees approve the ratification of the union contract between Niagara County Community College and the NCCC TECHNICAL SUPPORT PERSONNEL ASSOCIATION, NYSUT/NY effective April 18, 2023.

It was moved by Committee Chairman Clark and seconded by Trustee Smith that the board approve the Resolution as presented. Motion was carried unanimously.

Vice President Lynch discussed the Business and Finance updates.

It was moved by Financial Secretary Clark and seconded by Trustee Tylec that the Board go into Executive Session under the provisions of Section 105 of Article 7 of the Public Officers Law to discuss contracts and personnel matters at 5:50 p.m. Motion carried unanimously.

It was moved by Financial Secretary Clark and seconded by Secretary Alexander that the Board come out of Executive Session at 6:20 p.m. Motion carried unanimously.

## **OLD BUSINESS**

Trustee Tylec discussed the progress of the Emeriti email proposal.

## **NEW BUSINESS**

There was no New Business.

## **GOOD & WELFARE**

There was no Good & Welfare.

The next board meeting will be on May 16, 2023.

It was moved by Trustee Tylec and seconded by Trustee Haylett, Jr., to adjourn at 6:25 p.m. Motion carried unanimously.

Katherine D. Alexander  
Secretary