

**The Academic-Student Life Committee
meeting of the Board of Trustees was held
on April 6, 2023 at 12:00 p.m.
in the Robert Michael Sdao Memorial Board Room
at Niagara County Community College
and via ZOOM**

Academic – Student Life Committee Board Members in Person

Mr. Aidan Freischlag, Student Trustee

Academic - Student Life Committee Board Members via ZOOM

Ms. Sheila Smith – Academic-Student Life Committee Chairperson

Ms. Gail Tylec

Academic-Student Life Committee Board Member Excused

Ms. Katherine Alexander

Mr. William Ross

Administration Present

Dr. William Murabito, President

Ms. Lydia Ulatowski, Vice President of Academic Affairs

Ms. Julia Pitman, Vice President of Student Services

Ms. Barbara Walck, Assistant to the President

Academic-Student Life Committee Minutes

Chairperson Smith called the meeting to order at 12:15 p.m. and stated the meeting was being recorded. A roll call acknowledged the following were present: Sheila Smith, Gail Tylec, Aiden Freischlag, Lydia Ulatowski, Julia Pitman and President Murabito.

The meeting minutes for December 8, 2022 needed to be tabled as Trustee Tylec and Student Trustee Freischlag were not trustees at that time.

Evening College Update

Trustee Tylec asked what is the framework for enrollment targets/ projections, what are the target groups? Vice President Ulatowski stated People Inc, and The McGuire Group are interested. Trustee Tylec asked about goals, timelines, investments, and data analysis. President Murabito states we are filling a major need, and must sustain our enrollment. This would be to focus on the adults who are underserved. We need to serve more part-time students than we currently are. Trustee Tylec asked about micro-credentialing with night school, and Trustee Smith asked about Saturday classes. Vice President Ulatowski feels this could be part 2 of our evening college. It was agreed to continue discussion on Evening College Update and to add as part of the next full board meeting.

C-Annex Initiative

Vice President Ulatowski discussed the progress in the C-Annex. Currently starting to assemble the welding rooms; Surg Tech and Massage Therapy will finish the semester, then they will be moved to the allied health area. The C-Annex will be a technology wing. Trustee Tylec feels this will help bolster enrollment. President Murabito also stated the new criminal justice building should add future enrollment.

Middle States Update

Vice President Ulatowski provided updates. Dr. Anne Wahl reviewed our self-study design and provided some suggestions/recommendations. We will reply with a new draft to her by May 10. The working groups continue to meet, explaining particular standards. The Middle States timeline and membership will be updated on the FYI page. The President will discuss this again at the full board meeting.

School Age Tuition for the Child Development Center

Vice President Pitman provided and discussed the proposed fee schedule for school-age children. Trustee Tylec asked about the teacher/student ration. It was moved by Committee Chair Smith and seconded by Student Trustee Freischlag to move the proposed fee schedule to the full board in May. Motion carried unanimously and no further questions.

Other Business

The next Academic Student Life Committee meeting will be held on Monday, May 1 at noon. Any agenda items are to be provided to Barb Walck.

There were no further questions asked.

It was moved by Committee Chair Smith and seconded by Trustee Tylec to adjourn at 12:53 p.m.

Barbara Walck
Assistant to the President