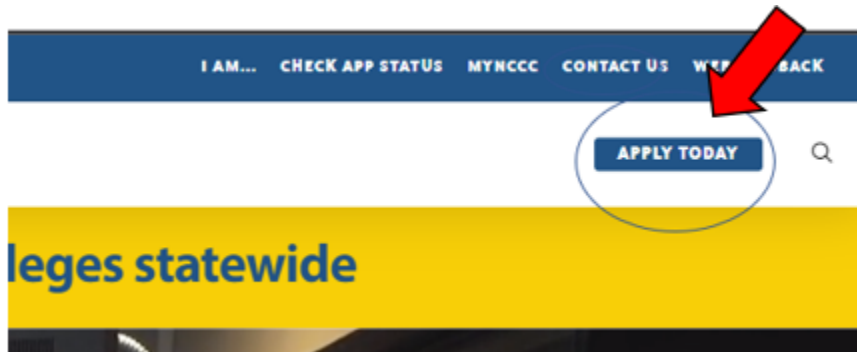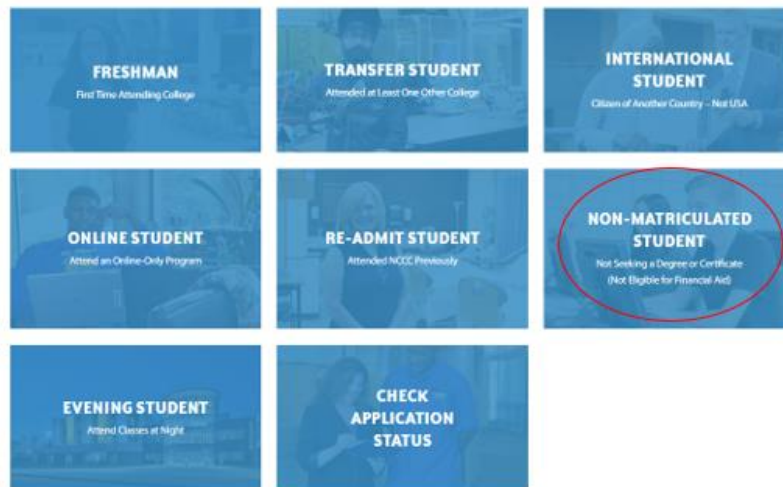# Applying as a Non-Matriculated Student

1. You can access the Non-Matriculated Application from the College homepage: niagaraccc.suny.edu
   Be sure to use Google Chrome or Mozilla Firefox to access the application
2. Select "Apply Today" towards the top right corner of the page.

3. Select "Non-Matriculated Student" from the options shown.

4. Choose "All Other Non-Matriculated Students".

5. You will be taken to the Non-Matriculated homepage. Scroll down and click on "Step 1- Application for Non-Matriculated Students". Click the button to start the application.

Step 1 - Application for Non-Matriculated Students

➡ NON-MATRICULATED APPLICATION

To submit the non-matriculated application, you must select "First Time User Account Creation".

➡ Step by step instructions on how to submit the non-matriculated application can be found here.

6. When you click on the button, select "First Time Account Creation".

Use this application for NON-MAT (Credit):

If you are a returning user enter your Login ID and PIN and then select Login.
Please note: This username and pin are case sensitive and temporary.

Login ID: [_____]

PIN: [_____]

[Login]

First time user account creation

Return to Homepage

7. Create a Login ID & Pin (**Both need to be 6 characters).**

Use this application for NON-MAT (Credit):

Please create a Login ID and Personal Identification Number (PIN), so you may log in successfully.

Please **record** your **Login ID** and **PIN**. You will need this information if you wish to return to the application or if you are **'timed out'** while completing the application. After you have recorded this information, click Login.

**Note: To prevent corruption of your application information, do not allow anyone else to use your Login ID and PIN.

This login and PIN are case-sensitive and temporary. An official Student ID number will be issued upon receipt of completed application.

Your PIN can be up to 6 alphanumeric characters. Minimum 6 alphanumeric characters are required. Enter your PIN again to verify it and then select Login. Your Login ID and PIN will be saved.

Create a Login ID: [_____]

Create a PIN: [_____]

Verify PIN: [_____]

[Login]

Return to Homepage

8. Once you enter the application, use the pull-down menu to select "Non-Matriculated, Credit" for Application Type. Click Continue.

Select an Application Type

CHOOSE APPLICATION TYPE FROM THE PULL DOWN MENU BELOW.

This application is for **NON-MATRICULATED/CREDIT APPLICANTS ONLY.**

NON-MATRICULATED, CREDIT STUDENTS (choose application type NON-MATRICULATED, CREDIT from pull down menu below)

Federal Financial Aid is not available for Non-Matriculated, Credit students. Click on this link for additional instructions Non-Matriculated, Credit Student Information page

If you are a current student who wishes to change your major, please do NOT fill out this application. Instead, please complete the curriculum change application available in Banner Web under Student Records - CLICK HERE --> CURRICULUM CHANGE FORM or contact the Student Resource Center located in D-102A at 716-614-6290

If you have any changes to your original Non-Matriculated, Credit application, please call the Enrollment Center at 716-614-6250.

** Please select the Application Type**

Application Type: Non-Matriculated, Credit ⌄

Continue
Return to Homepage

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9. You will be asked to select an "Admission Term" and fill in your name, then click "Fill Out Application".

Apply for Admission - Non-Matriculated, Credit

Select an Admission Term and enter your name. **Please use upper and lower case to fill out application.** When you're finished, click **Fill Out Application** to continue.

Click on this link for additional information about becoming a Non-Matriculated, Credit student at Niagara County Community College.
- ***Non-Matriculated, Credit Registration Info***

* - indicates a required field.
Application Type: Non-Matriculated, Credit
Admission Term:*   Select...
First Name:*   [_____]
Middle Name: [_____]
Last Name:*   [_____]

Fill Out Application
Return to Application Menu

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10. You will be taken to an Application Checklist. You must click on and complete each checklist item (7). Once each item is filled in, click "Application is Complete".

Application Checklist

Please complete only **ONE** application.
If you have any changes to your original Non-Matriculated, Credit application, please call the Enrollment Center at 716-614-6250.

Please Note: You **MUST** click on **and complete** each checklist item then select the **APPLICATION is COMPLETE** for your application to be submitted to NCCC.

- Name
- Mailing Address
- Legal Address
- Personal Information
- Additional Information
- Wellness Center/Immunization
- Parent Information

Application is Complete   Finish Later

- Name- Fill in your legal first/last name.
- Mailing Address- Fill in your mailing address including street, city, zip code and phone number.
- Legal Address- Fill in your legal address even if it is the same as your mailing address.
- Personal Information- Fill in your personal information including SSN, email address, DOB, and all other required fields.
- Additional Information- Answer all required questions and list course(s) you are interested in registering for.
    - If you are interested in a micro-credential, please click on the link to view the micro-credential options, then fill in the box with the desired micro-credential title.
- Wellness Center/ Immunization- You must answer the question that you have read and understand the College's policy listed on the page.
- Parent Information- You must answer yes/no to the "Are you age 17 or older?"

Once you have completed all sections of the application, click "Application is Complete". You will need to agree to the information that appears on the "Application Submission Confirmation" page by clicking "I Agree To The Terms".

After submitting the application, you can review the other steps listed on the Non-Matriculated webpage (niagaracc.suny.edu/registration-records/register/). The other steps listed will provide information on what to expect after you submit the application and answers to questions regarding registering for the course, billing and payment, etc.

Step 2 - Once the application has been processed

Step 3 - T-Wolves Email Activation

Step 4 - Wellness Center / Immunizations

Step 5 - Register for classes online in Banner Web

Non-Matriculated Registration Start Dates

Billing & Payment

Additional Information