



# NIAGARA COUNTY COMMUNITY COLLEGE

## Medical Assistant, A.A.S.

### Overview

Medical Assistants are multi-skilled allied health professionals who perform a wide range of roles in physicians' offices, clinics, hospitals, HMOs, medical insurance agencies, and other healthcare settings. They are cross-trained and proficient in a multitude of administrative and clinical duties. Their versatility makes them employable and they are viewed by providers as vital members of the healthcare delivery team.

### Careers

Careers related to your program of study:

- Medical Assistant

### Contact

#### Program Coordinator

Lindsey Bax, MS, CMA (AAMA)

716-614-6222 Ext. 4842

[lbax@niagaracc.suny.edu](mailto:lbax@niagaracc.suny.edu)

#### Division

Nursing and Allied Health

716-614-5940

Visit full catalog for specific program policies and course offerings for each semester:

[www.niagaracc.suny.edu/programs/meda](http://www.niagaracc.suny.edu/programs/meda)

### Accreditations

The Niagara County Community College Medical Assistant Program is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

Commission on Accreditation of Allied Health Education Programs • 9355 113<sup>th</sup> St. N., #7709 • Seminole, FL 33775, (727) 210-2350 [www.caahep.org](http://www.caahep.org)

### Program Requirements

#### First Semester

	Credits
BIO 213 - Human Anatomy and Physiology I	4
BIO 213L - Human Anatomy and Physiology I Lab	1
ENG 101 - Writing I	3
MED 101 - OSHA/CLIA Regulations	1
MED 102 - Patient Communication	1
MED 130 - Intro to Computer Applications in Medical Office	3
MED 134 - Medical Terminology	3
MED 135 - Medical Ethics	1
<b>Total Credit Hours:</b>	<b>17 Cr.</b>

#### Second Semester

BIO 214 - Human Anatomy and Physiology II	4
BIO 214L - Human Anatomy and Physiology Lab II	1
ENG 102 - Writing II & Introduction to Literature	3
MED 160 - Basic Patient Care	2
MED 261L - Basic Patient Care I Lab	1
MED 230 - Medical Coding, Billing and Insurance	3
<b>Total Credit Hours:</b>	<b>14 Cr.</b>

#### Third Semester

BIO 221 - Microbiology	4
BIO 221L - Microbiology Lab	0
HED 214 - Advanced First Aid and CPR	2
MED 103L - Phlebotomy Lab	1
MED 104L - Basic ECG for Medical Assistants	1
MED 132 - Medical Records Management	2
MED 153 - Medical Office Procedures	3
MED 162 - Basic Patient Care II	2
MED 262L - Basic Patient Care II Lab	0
MED 210 - Introduction to Medical Informatics	3
<b>Total Credit Hours:</b>	<b>18 Cr.</b>

#### Fourth Semester

BIO 240 - Biotechniques	4
BIO 240L - Biotechniques Lab	0
MED 137 - Medical Assistant Externship I	3
MED 139 - Medical Office Communications	2
PHA 250 - General Pharmacology	3
PSY 110 - Introduction to Psychology	3
<b>Total Credit Hours:</b>	<b>15 Cr.</b>

The information provided is subject to change throughout the academic year.